**Shawnigan Basin Society Board AGM Meeting**

**Tuesday, May 7, 2019 at 7pm - Minutes**

**SBS Office – Shawnigan Village**

**Board Members:**

Rod Garbutt, Vice President

Shirley Astleford, Director

Shelagh Bell-Irving, Director

Susanne Darby, Director

Paul Doherty, Director

Carolyn Dowell, Director

Kelly Loch, Director - absent

Dave Munday, Treasurer

Bill Savage, Director

**Employees of the Board:**

 Kelly Musselwhite, Executive Director

**Members:** Ed Wiebe, Eleanor White, Vern Scott, Scott McMorran, Bernie Juurlink

**Guests:** Bruce Fraser, Terry Lineham, Kim Barnard, Pieter Devries, Linda Gregory

1. **Call to Order/Welcome and Introductions –** Rod
2. **Kim Barnard – South Cowichan Rotary**
* heartfelt token of appreciation to Shirley Astleford who represented the SBS at the Shawnigan Clean Up
* all of our efforts are connected
* trying to make sure we have a cared for environment
* Kim is the point person to manage people in places that need attention
* 13 Ways Webinar “The Future of Mainstreet” by Doug Griffiths and Heather Thomson

<https://www.13ways.ca/webinar-apr-30-2019/>

**3. President’s Report**

* Bruce Fraser reviewed the significance of an email received May 6, 2019 from John Allen, Deputy Minister of FLNRO (copied to Becky Brown and Val Miller also of FLNRO and circulated to the SBS Board and SRG members)
* This letter comes in time to mark the support of the DM to have his staff consider, if not collaborate, with the SRG/SBS in acquiring the permits necessary to conduct the milfoil field trial
* The email acknowledges the shared negative experience of milfoil to the province and an interest in the potential of a new technology to address and control it

**4. Executive Director’s Update –** Kelly

**4.1. Card for Doug Ledding –** will leave at the office for folks to sign

**4.2. Lush Grant –** will contact to determine status, indicate recent email from FLNRO, and request flexibility in the original budget submission

**5. Powerpoint Presentation from the SRG -** Linda

* Milfoil Trial Proposal and Budget
* Two Phase Study
* Hypothesis explained ie to mechanism of control in killing the plant
* A vast interest from the community as well as volunteered support, which will significantly reduce costs of the study
* Total cost and funds still needed - approximately $7000 to $8000
* Carolyn then explained how the breach from the contaminated soil pit in November 2017 has resulted in a flourishment of the milfoil

**6. Election of Officers**

**6.1.** Nomination of Bernie Juurlink, Terry Lineham, and Kelly Musselwhite\* as SBS Board Members (new from 2018)

* Accepted
* Seconded
* **Moved and carried**

**6.2.** Nomination of remaining Directors slate: Dave Munday, Kelly Loch, Bill Savage, Carolyn Dowell, Rod Garbutt, Shelagh Bell- Irving, Shirley Astleford, Paul Doherty, and Susanne Darby

* Accepted
* Seconded
* **Moved and carried**

**6.3.** Nomination of Dave Munday as President

* Accepted
* Seconded
* **Moved and carried**
* Thank you Rod for acting as President after Bruce retired Feb. 22

**6.4.** Nomination of Bernie Juurlink as Vice President

* Accepted
* Seconded
* **Moved and carried**

**6.5.** Nomination of Shirley Astleford as Secretary Treasurer

* Accepted
* Seconded
* **Moved and carried**

**6.6.** Nomination to remove any Directors who wish to resign

* There are none

**7. 13 Ways to Kill Your Community**

* Several opposing perspectives given on this presentation from April 4, 2019
* See URL given by Kim Barnard for further information

**8. Treasurer’s Update**

* Dave – presentation of expenditures up to Dec. 31, 2018
* This includes the CVRD tax allocation received last year
* Will need to recognize the CLTS as an account receivable
* $3000 donation to CLTS in 2018 (as of Dec. 31)
* Kelly to discuss with Dave the payment for her 2018 T4
* **Motion to pass the 2018 financials as per the two suggestions made by Dave**
* Seconded
* **Moved and carried**

**9. Unfinished Business**

**9.1. Kelly’s contract –** completion April 30, 2019

* will document her job description and create a memory stick/external hard drive with pertinent information
* Terry, Paul, and Bernie volunteered for some training if needed
* To verify what expectations there are around volunteerism/part time hours and EI eligibility
* Any additional hours outside of what are brought forward will be paid out by a personal donation to a max. of 10 hours each by Terry Lineham and Rod Garbutt (thank you!)

**10. New Business**

**10.1.** Additional meeting to discuss fundraising and moving

* **Wednesday, May 15** at 7pm in the village office

**10.2.** Bioremediation Society – Shelagh/Carolyn

* To be brought forward at June’s meeting

**11. Next Regular SBS Board Meeting –** Tuesday, June 4, 2019

**12. Adjournment**

**Amendments**

\*Kelly Musselwhite resigned from the board via email 1 week after this AGM.