

**Shawnigan Basin Society Directors General Meeting  
Tuesday, April 1, 2025 – Final Meeting Minutes  
Online (Zoom) and SBS Office**

**Time: 19:02 – 20:58**

**Board Members:**

Dave Munday, President  
Bernhard Juurlink, Vice President  
Shirley Astleford, Treasurer (Regrets)  
Marcy Fenske, Secretary  
Bill Savage, Director  
Bryn Wyka, Director

Cliff Evans, Director  
David Hutchinson, Director  
Linda Gregory, Director  
Barry Gates, Director  
John Robertson, Director

**Guests:** Shelagh Bell-Irving, Kyle Kilgour

**1. Call to order/Welcome and Introductions - Dave M.**

**2. Approval of Minutes - Marcy F.**

2.1. Approved March 2025 Amended Meeting Minutes **Motion: Bernie J., seconded Cliff E. All approved.**

**3. President's Update - Dave M.**

- 3.1. Dave M. and Bernie J. received Strategic Partner agreement letter from CVRD. Dave & Bernie to sign and return
- 3.1.1. CVRD needs: SBS 2024 financials by July 31st, we need insurance (which we have), Annual work plan & budget, Annual Performance by October 1 for last year's funding
  - 3.1.2. SBS Annual General Meeting - Tuesday May 6th 7-9pm

**4. Treasurer's Report - Shirley A. (Absent - S.A. notes provided)**

- 4.1. Review of Current Position
- 4.1.1. Cash on hand \$ 157.00
  - 4.1.2. Organizational Value - \$ 1218.23 (Actual value (less rent & bills) \$-692.00))
  - 4.1.3. Gaming Account - \$0.00
  - 4.1.4. Projects balance \$6544.37

**5. Fundraising - Shirley A. (Absent - S.A. notes provided)**

- 5.1. Canada Helps - \$0
- 5.2. True Earth Sales - \$0
- 5.3. IMP projected revenue - (Indigenous Medicinal Plant - Della) 2 planned events for 2025 (\$1250 Revenue expected)
- 5.4. T-shirt distribution and sales - ongoing
- 5.5. Unsworth Fundraiser (possible income \$2500-\$5000) Wednesday April 30 or May 7, to be confirmed. 3 course dinner at \$85+ same format as November 2023 Unsworth fundraiser

**6. New Business**

- 6.1. Office Space for 2025 - Shirley A. (Absent - S.A. notes provided)
- 6.1.1. Riley flex-booking month to month \$100/wk donation, will defer to any SBS needs
  - 6.1.2. Ideas - if we have to give up office (NOT 1st choice). Museum new meeting space? Could potentially work, with storage of table & maps in Shirley's shop in Cobble Hill (storage fee and heat charges applicable)
- 6.2. Communication with Pam Jorgensen of Mosaic - Shirley A. (Absent - S.A. notes provided)
- 6.2.1. Tour confirmed with Pam for May 2. Pam suggests pre-setting a meeting place (SBS office or community centre) 9-11:30am or so? Will refine details closer to the date.
  - 6.2.2. Bernie J. invited Koksilah watershed working group
  - 6.2.3. Shirley A. invited Shane Sylvester from Malahat Nation. He will attend and invite Chief & Council, Shirley to follow up for numbers next week.
- 6.3. EcoAction - Stream 1 Community-led Freshwater Action Grant - Dave M.
- 6.3.1. Applied for \$133,000, 2 year grant. \$38,000 covers divers. Malahat doing water quality work. Included letter of support from CVRD. Linda G's CD included. Will know about both grant applications in June.

**7. Ongoing Business**

- 7.1. Weir Tour Report - Cliff E.
- 7.2. CVRD Active Development Permits and Board Meetings - Cliff E.

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- 7.2.1. Area A - 24, Area B -101 Cliff E. gave details of select permit applications.
- 7.3. Youth Involvement Program in CVRD - John R.
  - 7.3.1. Dave M. will follow up with Ali from Shawnigan Lake School regarding support for Gill-netting project
  - 7.3.2. April 24 class on the water, John R. to give report on the lake
  - 7.3.3. John R. to reach out to school trustees on climate subcommittee district plan to see how SBS can assist
  - 7.3.4. PHEN - John R. visited Clairmont school - teacher Mark Neufeld - held class for over 10 yrs with curriculum on climate/environment. John R. wanting to incorporate Clairmont's comprehensive model and bring to Cowichan Valley schools
  - 7.3.5. John R. looking for SBS presentations he can present to schools. Bernie J. and Dave M. will provide
- 7.4. 6PPDQ Testing - Marcy F.
  - 7.4.1. Sampling March 6-9 - Detections in all 3 Upper sites (Shawnigan Creek, McGee & West Arm). Lower sites detection in Cameron Taggart and Shinrock bridges.
- 7.5. Upcoming Focus Article - Discussion
  - 7.5.1. Coho Fry for May - Bernie J.
  - 7.5.2. Sunscreen for June/July - Bryn W.
- 7.6. Five Year Plan 2026 to 2030
  - 7.6.1. Dave M. suggests following structure of the last 5 year plan. Bernie J. to work on this.
- 7.7. Private Managed Forest Lands Act Alliance Group - John R.
  - 7.7.1. Passing of one of members, Gary McCraig. Work has plateaued. Jason Slade proposing training for community action methods. John R. will be backing away from group
- 7.8. Support to Malahat Nation Watershed and Benchland Surveys - Bernie J.
  - 7.8.1. Malahat unavailable at present - busy
  - 7.8.2. We need to renew a letter of support/agreement with Malahat
- 7.9. B. C. Timber Sales Review - Barry G. And John R.
  - 7.9.1. April 15 deadline. Skewed in direction they want to go. Climate change/ecological approach back benched. Centred on economics. Opportunity to get information to them through open ended questions, chance to insert community relevancy to ministry. Worm ecological topics into it through economic appeal.
- 7.10. SBS Speaker Series - Bernie J.
  - 7.10.1. Thursday April 17th at 7pm Bernie - Bat Presentation
- 7.11. Milfoil Removal Program - Dave M.
  - 7.11.1. See 6.3
- 7.12. Elkington Forest Tenure - Barry G.
  - 7.12.1. Still working with owner and CVRD covenant holders. Want it to come "clean" without problems to SBS
- 7.13. Strategic Alliance - Kim B. (Absent)
  - 7.13.1. \$225 quarterly contribution to SBS. Shawnigan Community Clean up April 26 10am-2pm. Please coordinate with Dinah Clark for the setup and volunteer prize table details - Marcy F. will contact
- 7.14. Watersheds Canada Foreshore Restoration Program - Shirley A. (Absent)
- 7.15. Habitat Conservation Trust - Capacity Grant - Dave M.
  - 7.15.1. Will know in June. Drone and training to operate. Output is Milfoil map for Shawnigan Lake
- 7.16. Office and Laptop Computer Update - Bryn W.
  - 7.16.1. Laptop set up and ready to go. Talk of using for office computer, caution possibility that running video for 2 hours (Zoom) may heat and trigger fan
  - 7.16.2. Windows 11 not supported on office computer. Need to replace
- 7.17. Pacific Salmon Foundation Community Grant - Bernie J.
  - 7.17.1. Final report submitted, they've accepted, no more reporting required. Use of laptop our choice. 2nd camera purchased is smaller and has recording capability, comes with a viewer screen. Need a 6' arm support, Dave H. will help. Great for schools to use.

**8. Next SBS Meeting - AGM - set for May 6th, 2025**

**9. Adjournment**

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Coming Events:

**April 17** - Bat Appreciation Day

**April 22** - Earth Day

**April 26** - Shawnigan Rotary Eco Club Community Clean Up Day at SL Community Centre.

**May 6th 2025 - SBS Annual General Meeting**

**May 22** - International Day for Biological Diversity

**June 05** - World Environment Day

**June 07** - Canada's Clean Air Day

**June 08** - World Oceans Day

See our Events page for past offerings

\* event details to be announced when confirmed