

**Shawnigan Basin Society - Annual General Meeting
Tuesday, May 6, 2025 – Final Meeting Minutes
Online (Zoom) and SBS Office**

Time: 19:00 – 21:15

Board Members:

Dave Munday, President
Bernhard Juurlink, Vice President
Shirley Astleford, Treasurer
Marcy Fenske, Secretary
Bill Savage, Director
Bryn Wyka, Director

Cliff Evans, Director
David Hutchinson, Director
Linda Gregory, Director (Regrets)
Barry Gates, Director
John Robertson, Director

Guests: Shelagh Bell-Irving, Kyle Kilgour, Kim Barnard, Joanne Gregory

1. Call to order/Welcome and Introductions - Dave M.

2. Approval of Minutes - Marcy F.

2.1. Approved April 2025 Amended Meeting Minutes **Motion: Cliff E., seconded Barry G. All approved.**

3. President's Update - Dave M.

3.1. Need more systems in coming year if successful with grants to track time vs function. Time registry system.

4. Treasurer's Report - Shirley A.

4.1. Review of 2024 Financial Statements. Approved based on comparison to last years. **Motion: Bernie J., seconded Bryn W. All approved.**

4.2. Review of Current Position

4.2.1. Cash on Hand - \$310.00 (including \$100 float)

4.2.2. Organizational Value - \$ 8960.56 (Actual value) Have received \$15,000 from CVRD

4.2.3. Gaming Account - \$0.00

4.2.4. Projects balance \$6544.37 + \$5000 Milfoil Fund (CVRD)

5. AGM Nominations Process - Marcy F.

5.1. Retirement of Current Board Members - thank you all for this past year of service

5.1.1. Heartfelt thanks Dave Hutchinson - would like to step down as a Director, contribute as an active member

5.2. Review of Prospective Board Members for 2025/2026 term - Allowed 11 Directors

1. Shirley Astleford

2. Bill Savage

3. Cliff Evans

4. Dave Munday

5. Bernie Juurlink

6. Linda Gregory

7. Barry Gates

8. Bryn Wyka

9. Marcy Fenske

10. John Robertson

5.3. Call for Nominations

5.3.1. Are there any nominations for the floor for the available position?

5.3.1.1. Dave M. Would like to nominate Kyle Kilgour. Repeat call for nominations two more times.

5.4. Installation of New Board - # of Directors 11 By a show of hands, vote to approve In favour? All. Any objections? No. **Unanimous approval**

5.5. Installation of Officers. Would anyone like to take on one of these roles? No response, officers will continue in roles

President: Dave Munday

Vice President: Bernie Juurlink

Treasurer: Shirley Astleford

Secretary: Marcy Fenske

6. Fundraising - Shirley A.

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- 6.1. Unsworth Silent Auction and Dinner - May 28, 5pm - 8:30pm. 3 course meal, wine to purchase. \$105 ticket price of which \$40 comes back to SBS via donation. Bernie suggests offering a charitable receipt for \$40.
- 6.2. Sales of SBS items - Event sales, Mason's sales
- 6.3. Office rentals - allow members to use it and accept their donations - Riley, Shawnigan Rotary EcoClub, Toastmasters, Genevieve Singleton (Cowichan Roundtable), Mill Bay Garden Club
- 6.4. Other fundraising

7. New Business

- 7.1. Malahat Nation Meeting Update - Bernie J.
 - 7.1.1. Barry G., Bernie J. and Dave M. met with Kate Richey, Linus Shaw, and Carmen regarding watershed mgt plan & 30/30 land to set aside. Not progressing as hoped, they are too busy, lack capacity.
 - 7.1.2. We'll go ahead with watershed mgt plan and keep them in the loop. We'll put together figures, cadastral mapping, identify areas we feel should be protected based on Herb Hammond's report, will present to Mosaic & Malahat.
 - 7.1.3. Malahat focusing on reserve land for 30/30 and branching out to benchland. Cultural needs/intact ecosystems in watershed/restoration is important to them. Ongoing debate between elected council and Land Dept. Must put ecological zoning on lands to protect from economic arm. Environmental - counting on us to take lead on upper watershed. We must have their support before benchland and continue working on relationship/governance model. We need to have plan in place as Mosaic is interested in benchland development but needs CVRD and Malahat support.
 - 7.1.4. GIS mapping needed. One track Drone willing to volunteer their time to assist for a quantitative assessment. Dave M. to look for Herb Hammond's GIS mapping on OneDrive in Sharepoint File.
 - 7.1.5. Opportunity: Malahat given woodlot behind provincial park.
- 7.2. Five Year Plan 2025 to 2030 - Bernie J.
 - 7.2.1. By end of next week will send draft to SBS Board o input. Identifying tangible benefits for CVRD investment
- 7.3. Line-of-credit Banking Facility - Dave M.
 - 7.3.1. Should hear results of grant programs in June. Proposing - Dave M. has a line of credit he would like to zero and put in place for SBS. Amount proposed \$10,000. 5.75% Shirley has submitted financial reporting. Plan to apply for Gaming Grant due July 30, Gordie Robinson offering assistance.
- 7.4. Project Management System - Dave M.
 - 7.4.1. Mgt system we need allows us to identify costs associated with 5 key areas of CVRD strategic partnership
- 7.5. PMFL Action Alliance Endorsement - John R. & Bernie J.
 - 7.5.1. Proposed SBS letter was circulated to Directors. John's point - supporting a larger island group with larger context and focusing on Act. SBS in agreement that support letter can be sent to working group.
- 7.6. Discussion of Mosaic Sponsorship - Dave M.
 - 7.6.1. Need new agreement - idea to invite Domenico Lannidinardo Previous SVP/Chief Forester of Mosaic & Pam Jorgenson. Clarifying what we want/need from each other and how to assist Mosaic with exit strategy from Shawnigan Creek. No economic return for a number of years for them.

8. Ongoing Business

- 8.1. Weir Tour Report - Cliff E.
 - 8.1.1. Reports from Bill S. and Shelagh B.- Dale Erb dumping asphalt/side roads ditch debris onto property. CVRD says Dale has a permit and all ok. RAPP has opened a file and suggested ALR form. Suggested to contact MOTI
 - 8.1.2. 116.22 weir and lake 116.26 lake. Auto Data hasn't been sending out since April, Cliff advised
- 8.2. CVRD Active Development Permits and Board Meetings - Cliff E.
 - 8.2.1. Governance meeting tomorrow morning May 7 - had their audit and go into closed session.
- 8.3. Youth Involvement Program in CVRD - John R.
 - 8.3.1. Slowed down, end of year.
- 8.4. 6PPDQ Testing - Marcy F.
 - 8.4.1. No testing since early March - insufficient rain. Bernie attending Workshop May 8-9
- 8.5. Upcoming Focus Article - Discussion
 - 8.5.1. Sunscreen for June/July - Bryn W.
- 8.6. Five Year Plan 2026 to 2030 - Discussion
 - 8.6.1. Working on this
- 8.7. Private Managed Forest Lands Act Alliance Group - John R.
 - 8.7.1. See 7.5
- 8.8. Support to Malahat Nation Watershed and Benchland Surveys - Bernie J.
 - 8.8.1. See 7.1
- 8.9. B. C. Timber Sales Review - Barry G. and John R.

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- 8.9.1. Bernie submitted comment regarding plantation forests prone to fire, no deciduous trees. Whole approach to forestry an issue
- 8.10. SBS Speaker Series - Bernie J.
 - 8.10.1. Nothing planned
- 8.11. Milfoil Removal Program - Dave M.
 - 8.11.1. No real advancement. Will hear in June about grant applications.
- 8.12. Elkington Forest Tenure - Barry G.
 - 8.12.1. Nothing to update
- 8.13. Strategic Alliance - Kim B.
 - 8.13.1. Thanks for Clean-up Day participation. Encouraging ongoing attention adopting areas near residents.
 - 8.13.2. Bottle drive July 5 10-2pm. Continue to offer support to SBS.
- 8.14. Watersheds Canada Foreshore Restoration Program - Shirley A.
 - 8.14.1. Nothing to update
- 8.15. Habitat Conservation Trust - Capacity Grant Application - Dave M.
 - 8.15.1. Should receive results in June
- 8.16. EcoAction Grant Application - Dave M.
 - 8.16.1. Should receive results in June
- 8.17. Printer and Computer Update - Bryn W.
 - 8.17.1. New printer/scanner "tank" donated from Trillium. Cannot plug into powerbar. Robertson Technology group in Victoria - if we have trouble will put on warranty with Xerox, needs a new drum.
 - 8.17.2. Mini fridge donated from Shawnigan Postmaster via Kim Barnard

9. Next SBS Meeting set for June 3rd, 2025

10. Adjournment

Coming Events:

May 22 - International Day for Biological Diversity

June 03 – Next SBS General Meeting

June 05 - World Environment Day

June 07 - Canadian Clean Air Day

June 08 - World Oceans Day

August 23 – SBS at Cobble Hill Fair

See our Events page on the SBS website for past offerings

* event details to be announced when confirmed

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