

Shawnigan Basin Society - Directors General Meeting
Tuesday, August 5, 2025 – Final Meeting Minutes
Online (Zoom) and SBS Office

Time: 19:00 – 21:00

Board Members:

Dave Munday, President
Bernhard Juurlink, Vice President
Shirley Astleford, Treasurer (Regrets)
Marcy Fenske, Secretary
Bill Savage, Director (Regrets)
Bryn Wyka, Director

Cliff Evans, Director
Kyle Kilgour, Director
Linda Gregory, Director (Regrets)
Barry Gates, Director
John Robertson, Director

Guests: Sarah Hann (VIU student), Richard Best, Shelagh Bell-Irving, Gordie Robinson, Kim Barnard, Alex McKimm (Integral Health)

1. Call to order/Welcome and Introductions - Dave M.

1.1. Guest Sarah Hann would like to volunteer

2. Approval of Minutes - Marcy F.

2.1. Approved July 2025 Meeting Minutes **Motion: Bernie J., seconded Barry G. All approved.**

3. President's Update - Dave M.

3.1. Regarding BC Gaming Grant, do not think successful if applying this year. Updating Accounting software SAGE needing history back 4 yrs. Discussion around need to track Directors' time contributions as factorable component. Guest Alex McKimm has experience and would like to help with applications
3.2. Dave trying to set up meeting with Jeff Moore CVRD regarding Community Forest Trusts

4. Treasurer's Report - Shirley A. (S.A. notes)

4.1. Review of Current Position
4.1.1. Cash on Hand - Not reported
4.1.2. Organizational Value - \$6715.56
4.1.3. Gaming Account - \$ 0.00
4.1.4. Projects balance \$10,256.80 (LUSH \$5000, Watersheds Canada \$1538.78, remainder CVRD Milfoil charged to date, H2O tester calibration & boat repairs)

5. Fundraising - Shirley A. (Defer to next meeting)

5.1. Sales of SBS items - ongoing
5.2. Office rentals - ongoing
5.3. Other fundraising - ongoing

6. New Business

6.1. Five Year Plan Update - Bernie J.
6.1.1. No update. John R. proposed a different format. Need to have meeting about 5 yr plan specifically.
6.2. Malahat Nation Support Letter - Bernie J., Marcy F.
6.2.1. Council Member Shane Sylvester indicated letter is now with advisory committee that he, Linus and Kate sit on. Dave M. hopes to receive letter to present with upcoming report to CVRD
6.3. Vancouver Island Lake Stewards Presentation - Linda G., Bernie J.
6.3.1. Gave presentation on SBS & Milfoil Removal program. They think SBS is ahead of game regarding milfoil.
6.4. Watershed Canada training by Chloe - Shirley A.
6.4.1. Chloe Lajoie National Conservation Director Watersheds Canada to Shawnigan Aug 13th-15th for in person training. 1755 Shawnigan & then West Shawnigan Park at 11am.
6.4.2. Gordie Robinson wants his shoreline done. Kyle knows of a property using rocks on shore for stabilizing
6.5. CVRD Drinking Water & Watershed Protection Technical Advisory Team - Bernie J.
6.5.1. Linda G. And Dave M. reps. Bernie attended meeting held July 31, 2025. Covered the function we are currently funded under. Meeting was to go over terms of reference.
6.6. Stonebridge Development - Marcy F.
6.6.1. Community member contacted SIPS, is advocating for retention of forest in lower bench between creeks. Concerns about forest/water impacts, looking for support. Lots of sub channels dry in summer. One well beside creek. Bernie and Marcy surveying Handysen Creek on Friday, have invited advocate. Beaver activity.

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- 6.7. SAGE Software update for BC Gaming Grant Application - Dave M.
6.7.1. Dave M. And Bryn W. working on migrating files

7. Ongoing Business

- 7.1. Watershed/Weir Tour Report - Cliff E.
7.1.1. 115.9 Weir, Lake 115.9 Note: 116.036 on electronic gauge, incorrect. (Rule of curve 115.7 Aug 1) more water coming down Shinrock now. South Shawnigan Creek bridge - gravel needs to be cleared out of creek bed. High turbidity entering from Oasis Creek/Erb property not present in upper locations of Shawnigan Creek
- 7.2. CVRD Active Development Permits and Board Meetings - Cliff E.
7.2.1. No major update. New development application 2700 Block Shawnigan Lake Road. 6 unit strata townhouse on what we do. 15 min intro and 45 min hands on demo/activity at Camp Pringle 1-2pm, 2-3pm.
- 7.3. Youth Involvement Program in CVRD - John R.
7.3.1. Reminder St. John's Academy (Gr 4-8) SBS program delivery on Sept 11 & 12. Two 1hr sessions focusing on what we do. 15 min intro and 45 min hands on demo/activity at Camp Pringle 1-2pm, 2-3pm.
- 7.4. GIS Mapping of Watershed - Bryn W.
7.4.1. Esri has imported Herb Hammond's data and CVRD data. Barry joining Bryn in next meeting with them.
- 7.5. Upcoming Focus Article - Discussion
7.5.1. Linda working on article about Shawnigan Lake characteristics
- 7.6. Private Managed Forest Lands Act Alliance Group - John R.
7.6.1. Group organizing workshop Sept 13 in Nanaimo on approach to activism, Bernie attending. SBS tone professional in terms of Mosaic. Talk around updating our MOU to accurately reflect our position on wanting ecological mgt of watershed. John R. asks to clarify our position on Mosaic & future meeting just on this issue
- 7.7. Meeting with Dana Lajeunesse - John R.
7.7.1. Positive meeting. Affirmed knowledge and capabilities of SBS. Wanting to connect us with Ministers of Forestry and Lands, Water and Resource Stewardship. Great to increase our exposure outside of this community. Dana mentioned possible use our office for community connection. Bryn suggested all 5 stakeholders on our 30x30 position paper to have Director contact for each area
- 7.8. Watershed Management Plan Based on EBCP - Barry G., Bernie J., John R.
7.8.1. EBCP - Herb Hammond's planning is in stages - 1st happens to be about 30%, 2nd about 50% and aligns well with SBS plans and CVRD's conservation goals
- 7.9. Elkington Forest Tenure - Barry G.
7.9.1. Living Forest Trust (prev Trusts for Sustainable Forestry) working with realtor to find a buyer that wants to work with them on forest tenure and clearly understands it. Living Forest Trust is working to secure funds to purchase the property
- 7.10. Strategic Alliance - Kim B.
7.10.1. MOU - \$900/yr donated to SBS for office space and community collaboration. Rotary has had very successful fundraising over last few months using multiple revenue streams
7.10.2. Sierra and Netta formed Committee for reboot "Think Shawnigan" Plan for street-scaping through grant and aid program
- 7.11. Watersheds Canada Foreshore Restoration Program - Shirley A.
7.11.1. See 6.4
- 7.12. Office and Laptop Computers Update - Bryn W. (Early departure, defer to next meeting)

8. Next SBS Meeting set for Sept 2nd, 2025

9. Adjournment

Coming Events:

August 13-15 - Watersheds Canada site visits

August 23 – SBS at Cobble Hill Fair (Marcy)

September 2 - General Meeting

See our Events page on the SBS website for past offerings

* event details to be announced when confirmed