

**Shawnigan Basin Society - Directors General Meeting  
Tuesday, September 2, 2025 – Final Meeting Minutes  
Online (Zoom) and SBS Office**

**Time: 19:12 – 20:50**

**Board Members:**

Dave Munday, President (Regrets)  
Bernhard Juurlink, Vice President  
Shirley Astleford, Treasurer (Regrets)  
Marcy Fenske, Secretary  
Bill Savage, Director (Regrets)  
Bryn Wyka, Director

Cliff Evans, Director  
Kyle Kilgour, Director (Regrets)  
Linda Gregory, Director  
Barry Gates, Director (Regrets)  
John Robertson, Director

**Guests:** Georgia Collins, Kim Barnard, Alex McKimm

**1. Call to order/Welcome and Introductions - Bernie J.**

**2. Approval of Minutes - Marcy F.**

2.1. Approved August 2025 Meeting Minutes **Motion: Cliff E., seconded Bryn W . All approved.**

**3. President's Update - Dave M. (Absent)**

**4. New Business**

4.1. Watershed/Weir Tour Report - Cliff E.

4.1.1. Richard Best attended - great underwater fish photos. Investigated tree fellings on Old Bamberton Haul Road by powerline. BC hydro responsible for clearing - issues with spontaneous fire, a good fire break road.

4.1.2. Weir 115.82, rule of curve 115.6 (could let 12cm flow) Temp 18.2C. Lake 115.84, Temp 22.96C, Wharf Temp 21C, West Arm Stream 13.9C, South Shawnigan Creek Bridge 16.9C. Cliff E. contacted EMCON about rust in culvert and water.

4.2. CVRD Active Development Permits and Board Meetings - Cliff E.

4.2.1. Cliff summarized some permit applications and advised of topics for CVRD Board Meetings Wed Sept 3

4.3. BC Lottery - no application put in - Bernie J.

4.4. Cobble Hill Fair - Marcy F., John R.

4.4.1. Raised \$345 in shirt fundraising/membership. Company [puroxi.com](http://puroxi.com) - ultrasound treatment of algae - happy to give presentation to us. Great community engagement/SBS promotion. New membership to couple on West Arm on legacy property - lost 25' shoreline and dense Milfoil

4.5. Business Sponsorship of the SBS - Marcy J.

4.5.1. John Baty - Music in the Park organizer suggested business sponsorship. See 6.7 Fundraising plans.

4.6. Watershed Canada Foreshore Restoration session with Chloe - Shirley A., Marcy F.

4.6.1. Shirley, Bernie, Bryn and Marcy met with Chloe. Assessed/planned Mayzel/Gould property, visited West Shawnigan Lake Park (highly eroded shoreline w little native vegetation), Marcy & Kyle joined Chloe at Gordie & Karin's property - just about perfect foreshore

4.6.2. Shirley's note: Monica has asked for a quote to include in their marketing - SA will respond

4.7. Tracking Hours template - John R.

4.7.1. Don't have system for hours tracked for Directors/volunteers to monetize that time, necessary for grant applications. John created Google spreadsheet and will send. Directors to record time put in over last year

4.8. Malahat Nation Support Letter - Bernie J., Marcy F.

4.8.1. Marcy, Dave, Bernie Met with Shane - working on letter and it will come, hopefully by end of month

4.9. Trouble in the Headwaters - Bernie J.

4.9.1. Tour in September in interior with Dr. Younes Alila and filmmaker Dan Pierce. SBS supports suggestion to host them for co-presentation with Koksilah Watershed Group

4.10. PHEN-arranged meeting with BC Green Party MLA's Oct 10, 2025 - Bernie J.

4.10.1. Afternoon meeting dealing with forestry practices - Kathy Code arranged meeting, asking for reps from Shawnigan Basin Society and Koksilah Watershed Group

4.11. Cowichan River Day (**Quw'utsun Sta'lo' Skweyul**) - Bernie J.

4.11.1. Sunday September 21, 2025 10am - 3pm asking for us to have a table there. Marcy & Bernie will attend.

**5. Ongoing Business**

5.1. Malahat Nation Support Letter - Bernie J., Marcy F.

5.1.1. See 4.8

5.2. Dana Lajeunesse - John R.

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- 5.2.1. John talked with Dana at Cobble Hill Fair. Good dialogue going and looking forward to working together. Their interests: 1) Support non-profit societies in getting grants 2) local work creation
- 5.3. Youth Involvement Program in CVRD - John R.
  - 5.3.1. Thursday Sept 11 - St John's Academy at Camp Pringle "Impact of People on Ecosystems". Meeting Thursday morning early. 2 - 1 hour sessions at 3 stations. Gr 4-8. Adrian from One-Track Drone, Bryn & Alex mature forest, John & Marcy foreshore, Bernie and Kyle technology. Ready by 1pm.
  - 5.3.2. Pursue concept of student Ambassador program for SBS from St. Johns, Shawnigan Lake, Frances Kelsey
- 5.4. Private Managed Forest Lands Act Alliance Group - John R.
  - 5.4.1. Holding pattern - reorganizing and meeting in October
- 5.5. Five Year Plan - Bernie J.
  - 5.5.1. We will have a separate meeting to address when Dave M returns
- 5.6. GIS Mapping of Watershed - Bryn W.
  - 5.6.1. Meeting with Esri - analysis of Hammond data, in process to update property lines (cadastral), CVRD, Malahat, Provincial Parks. Meeting in next week and a half.
- 5.7. Upcoming Focus Article - Discussion
  - 5.7.1. Marcy working on Oct article - SBS update on society/activities, call for fundraising, volunteers & members
- 5.8. Strategic Alliance - Kim B.
  - 5.8.1. Rotary doing well, 11 members. Converting garbages to rainbarrels workshop. Museum approached Rotary for solar panels - fundraising. Eco-rotary club has a fundraising challenge between clubs. Kim transitioning out of 10 yr president role, end of calendar 2025 and finalized June 2026.
- 6. Finances/Treasurer's Report - Shirley A. (S.A. notes)**
  - 6.1. Thank you to Bill Savage for his \$1600 donation toward boat repair costs. \$808.90 had been previously spent so there is \$791.10 remaining in the boat fund
  - 6.2. Review of Current Position
    - 6.2.1. Cash on Hand - Not reported
    - 6.2.2. Organizational Value - \$4943.06 (\$6009.16 - phone on Mastercard \$275 - boat fund \$791.10)
    - 6.2.3. Gaming Account - \$ 0.00
    - 6.2.4. Projects balance \$11,861.16 (Lush \$5,000 ,Watersheds Canada \$1538.78 remainder CVRD Milfoil Charged to date, H2o tester calibration & boat repairs)
  - 6.3. Office Rentals
    - 6.3.1. Riley is back, using the office for work during unscheduled times. Please use the admin calendar (or text Shirley) to book office space so other users are aware
    - 6.3.2. Chris with Rebirth Dungeons & Dragons group games every other Sunday evening and Sept 6<sup>th</sup> 1-3
  - 6.4. Sales
    - 6.4.1. Please use the tracking sheet to record all donations, memberships, shirts etc Marcy please provide paper copies for office use, to be stored in cash box for SA to pickup and reconcile monthly. SA will drop off cash box Wednesday
  - 6.5. New member applications
  - 6.6. Status of transfer of SBS Financials to SBS Sage - Bryn W.
    - 6.6.1. Bryn successful transfer from Shirley's side of PC desktop computer to online version
  - 6.7. Discussion of where to go with fundraising
    - 6.7.1. Meeting needed focusing on Fundraising - set for Monday Sept 8. Re: fundraising, grants, business sponsorship. Alex and Georgia to join.
  - 6.8. Phone not working: SA spent an hour on hold & phone with Rogers tech & has texted Kyle all the info to contact Rogers to troubleshoot from office directly when he can be at the office for a couple hours

**7. Next SBS Meeting set for October 7th, 2025**

**8. Adjournment**

Coming Events:

Tues September 9, 2025 - Meeting with Jeff Moore, CVRD Environmental Services – 11:00 a.m. – noon, SBS Office

Sun September 21, 2025 - Quw'utsun Sta'lo' Skweyul (Cowichan River Days) – 10:00 a.m. – 3:00 p.m.

Fri October 10, 2025 - Afternoon - Green Party MLA meeting - Kathy Code - PHEN