

**Shawnigan Basin Society - Directors General Meeting**  
**Tuesday, October 7, 2025 – Final Meeting Minutes**  
**Online (Zoom) and SBS Office**

**Time: 19:02 – 20:00**

**Board Members:**

Dave Munday, President  
Bernhard Juurlink, Vice President  
Shirley Astleford, Treasurer (Regrets)  
Marcy Fenske, Secretary  
Bill Savage, Director (Regrets)  
Bryn Wyka, Director (Regrets)

Cliff Evans, Director  
Kyle Kilgour, Director  
Linda Gregory, Director (Regrets)  
Barry Gates, Director  
John Robertson, Director

**Guests:** Gordie Robinson, Shelagh Bell-Irving, Richard Best, Alex McKimm

**1. Call to order/Welcome and Introductions - Dave M.**

**2. Approval of Minutes - Marcy F.**

2.1. Approved September 2025 Meeting Minutes **Motion: John R., seconded Barry G. All approved.**

**3. President's Update - Dave M.**

- 3.1. Spoke with Keith Lawrence & Jeff Moore, need to have a delegate presentation. Dec 10? - meeting of the CVRD Committee of the Whole. Dave M. to submit delegation form. CVRD looking to free funds for organizations like ours.
- 3.2. Reference to John R. table & tracking of Director volunteer hours, continuing with this model.
- 3.3. Malahat Nation focus on treaty talks and identifying land in watershed right now, good to keep up on these changes
- 3.4. Plans to submit permit for November Milfoil removal.

**4. Watershed Tour Report - Cliff E.**

- 4.1. 115.74 Weir, Lake Data 115.875. 13.5 cm difference. Lake level is lowest time of year. Tomorrow is first move of Coho salmon. Sooke Lake Rd bridge, flowing, water low but fish present. Rust in water at culvert at West Shawnigan Lake Rd bridge west side, several fish seen. Cliff reported to RAPP and Manager of Roadways. Also removal of gravel needs to be cleared before October 15. Dave M suggesting taking a sample and analysis of water.

**5. CVRD Development Permits and Board Meetings - Cliff E.**

- 5.1. Cliff summarized permit applications and updated number of active applications in Areas A, B and C.
- 5.2. CVRD meeting, reports on wages of Directors. 3rd party advised 2027 wage to follow increase in standard of living.
- 5.3. Tomorrow committee of whole - reports on solid waste, new schedule for paying. Plant mgt program, money available for people managing invasive plants. Parks and Trails visitation. Public hearing for electoral area bylaw. Shawnigan Lake village water allocation policy. Malahat volunteer fire service has new 2nd-hand fire truck.

**6. New Business**

- 6.1. Phone system repair - discussion
  - 6.1.1. Kyle worked with provider to reactive phone line. Answering machine/service needs to be set up
- 6.2. PHEN meeting with Green Party MLA's - Bernie J.
  - 6.2.1. Kathy Code, topic forestry practice. Rob Botterell meeting Friday October 10th at 1:30-2pm. Green Party to push for changes in forestry legislation. At Rob's Sidney constituency office. Barry G., Dave M. possibly attend
- 6.3. Trouble in the Headwaters Public Presentation - Bernie J.
  - 6.3.1. Hosting Professor Younes Alila and Dan Pierce in conjunction with Koksilah Watershed Working Group. Suggesting Nov 29 - VIU lecture theatre - cost may be \$150/night. Plus travel cost and accommodation. Bernie offering to host one person. Very rare for a hydrologist associated with forestry to speak out.
- 6.4. Cowichan Land Trust
  - 6.4.1. Committee should meet with Cowichan Land Trust - Betty Worthing. Bernie reaching out to 7 or 8 groups. No dates established yet. Purpose is communication and coordination between groups
- 6.5. Christina Lake Petition - Bernie J.
  - 6.5.1. Petition about use of ProcellaCOR to manage Milfoil. Signed by a number of SBS Directors.
- 6.6. Cowichan River Day - Marcy F.
  - 6.6.1. All levels of Government in attendance. Cultural event, Cowichan ceremonial witnesses called, dancers opened and closed event. Many environmental groups. 150 attendees. Bernie invited Ken Elliot - Cowichan Tribes Native Plant Nursery to meet with us regarding Riparian restoration.

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- 6.7. Meeting with the Master Parks & Trails Advisory Group - Bernie J.  
6.7.1. Bruce would like to meet with us. We could act as advisors about areas in our watershed. They've hired consultants. Advisors should be included in consultation.

**7. Ongoing Business**

- 7.1. Malahat Nation Support Letter - Bernie J., Marcy F.  
7.1.1. Shane Sylvester working on completing and supplying the letter for us
- 7.2. Youth Involvement Program in CVRD - John R.  
7.2.1. Gave talk at St John's today - they're excited to be involved, open invitation for SBS project involvement. Env Science student received support from Dave M. recently, greatly appreciated.  
7.2.2. Requesting green light from SBS board to set up our ambassador program. 3 or 4 schools. **Motion: John R., seconded Bernie J. All approved.**  
7.2.3. Joined monthly meeting with Shane Sylvester and presented youth program. Forwarded onto members of Guardian Programs, Marine and Land.  
7.2.4. Shirley working on Security Clearance for SBS to work with youth, required as a non-profit.  
7.2.5. John & Bernie working with PHEN, interested in youth program, John working in partnership with them.
- 7.3. Private Forest Management Land Act Alliance Group - John R.  
7.3.1. November Workshop in Nanaimo, strategize for more cohesive group direction. Presence elevating. 2 CBC news articles. Some documentary filmmakers. Meeting between Action Alliance and Tenure Office of managed forest lands cancelled, to be rescheduled. Indigenous? Have tried and hasn't worked out. Wanting to stay outside of title, while working with respect to ongoing problems Indigenous people experience resulting from Private forest management. Support from 39 groups in one way or another.
- 7.4. Five Year Plan - Bernie J.  
7.4.1. We will have a separate meeting to address - Bernie to spearhead. And clarity on categories. 2026-2030
- 7.5. GIS Mapping - Bryn W. (Absent)  
7.5.1. Unable to connect with Jayme and Alex of Esri in time, meeting still to be set up to see progress to date
- 7.6. Upcoming Focus Article - Discussion  
7.6.1. Topic - Trouble in the Headwaters workshop - Bernie will do.
- 7.7. Strategic Alliance - Kim B.  
7.7.1. No current updates. Tossing around viability of using everyone's old garbage cans for water recovery

**8. Finances**

- 8.1. Current status - Shirley A. (Absent, notes provided)
- Cash on Hand - \$257.00 (\$100 Float)
  - Organizational Value - \$5510.75
  - Gaming Account - \$ 0.00
  - Projects balance \$11,054.05 (Lush \$5,000 ,Watersheds Canada \$1538.78, \$789.85 boat repairs, CVRD Milfoil specific funds \$3725.42 Charged to date, H2o tester calibration
- 8.1.1. Office rental, fundraising and new memberships - ongoing
- 8.2. Status of transfer of SBS Financials to SBS Sage - Bryn W.  
8.2.1. Bryn transferred data and working on getting Dave M. access to files  
8.2.2. (S.A. Notes) Sage is accessible. Bookkeeper to correct the account ledger#s to process revenue to donations accounts rather than current setup. Shirley will enter all 2025 transactions by mid November
- 8.3. Discussion of where to go with fundraising  
8.3.1. Gordie R. notes that BC Gaming Grants need - 2 years previous, current, and 2 years ahead  
8.3.2. Fisher Road Bottle Depot - SBS has month of June. Marcy submitting to Duncan Bottle depot, December draw to determine which groups receive funds for 2025

**Additional Comments:**

Barry - has been up in forest tenure in watershed. Lakes are nice and full, no inflow yet and in great shape. Stebbings, Elkington, Devereaux Lakes. Lots of limestone formations from top in arbutus systems, underground flow during summer and up in lakes. Took drone footage in upper watershed, peek in on lakes, forest covers and outflow streams and extend to sub basins in watershed. Forest is changing quickly - losing hemlock, cedar. Fir looking good. Natural regeneration sites looks spectacular versus Mosaic planted. Start up hikes again starting next week: Community forest on Stebbings, Mosaic lands, crown lands, recent cut of Mosaic. Barry will advise date.

Bernie - Barbara Hawkins from UVIC Forest Biology interested in seeing Elkington in November. Barry and Bernie to keep in touch with her. Living Forest Trust looking into buying themselves.

Cliff - in Shawnigan Events - Ad of someone dumping barrels down by the gravel pit. 4 big blue barrels full of waste.

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Alex - suggesting to shift people to monthly membership. With square, can set up monthly ongoing donation.

**9. Next SBS Meeting set for November 4th, 2025**

**10. Adjournment**

Coming Events:

Fri October 10, 2025 - Afternoon - Green Party MLA meeting - Kathy Code - PHEN