

**Shawnigan Basin Society - Directors General Meeting
Tuesday, November 4, 2025 – Final Meeting Minutes
Online (Zoom) and SBS Office**

Time: 19:03 – 19:50

Board Members:

Dave Munday, President (Regrets)
Bernhard Juurlink, Vice President
Shirley Astleford, Treasurer (Regrets)
Marcy Fenske, Secretary
Bill Savage, Director
Bryn Wyka, Director (Regrets)

Cliff Evans, Director
Kyle Kilgour, Director (Regrets)
Barry Gates, Director (Regrets)
John Robertson, Director

Guests: Gordie Robinson, Alex McKimm, Lynn & Chris Moss (606), Heather Phillips (606)

1. Call to order/Welcome and Introductions - Bernie J.

1.1. Welcome to 606 Water Group. Focus on public water education, rainwater harvesting pilot program. Concerns- all residents on wells and some going dry. Deep wells into 606. Pushing for more observation wells & prep for wildfires.

2. Approval of Minutes - Marcy F.

2.1. Approved October 2025 Meeting Minutes **Motion: John R., seconded Bill S. All approved.**

3. President's Update - Dave M. (D.M. notes provided)

- 3.1. CVRD Strategic Partnership - Jeff Moore advised we do not need to make Dec. delegate presentation, it's for the two groups receiving \$50K under DWWP. Dave M. will create a letter outlining SBS's expanded program and funding request, monetizing Director table of volunteer hours (thanks to John R.) at \$45/hr accepted rate. Directors that haven't yet, please complete their time. Letter to be submitted to CVRD in early December
- 3.2. Five Year Plan - this document needed to submit to CVRD in Dec explaining our expanded program and overall direction compared to previous years. Thanks to Bernie and John and everyone for working on this
- 3.3. Computer for SBS - Thanks to Shirley for efforts to keep organized. Dave M. can no longer access the SBS Microsoft 365 and number of Directors prefer Google. Suggesting Laptop mirror existing desktop and used as primary computer for SBS. We need to sort our computer environment, needs to manage large documents

4. New Business

- 4.1. CVRD Development Permits Affecting Watershed Preservation - Cliff E.
 - 4.1.1. Cliff discussed 3 current permit applications within riparian area

5. Strategic Priorities

- 5.1. Five Year Plan (2026 to 2030) Update - Bernie J., John R.
 - 5.1.1. John has made revisions to the working document created by Bernie J., added headings related to the supplement chart of our strategic priorities (currently for our use, need to revise to make public)
- 5.2. 30x30 Plan Update - Bernie J.
 - 5.2.1. October 14, 2025 Crown Woodlot Hike - Barry G. (Absent)
 - 5.2.1.1. 80-100 years, naturally regenerated, in a beautiful state
 - 5.2.2. Bernie J. set meeting with Cowichan Land Trust & other groups November 27 at 2pm at the SBS office
 - 5.2.3. 38 acres for sale along Koksilah Provincial Park. Owner prefers for it to be conserved. \$1.198M, assessment \$336,000. Bernie contacted realtor and Koksilah Watershed Working group
- 5.3. Shawnigan Creek WMP - Bernie J. and Dave M.
 - 5.3.1. Cliff E. In touch with Jeff Moore to let CVRD know lake levels not recorded on data set, to repair
- 5.4. Eurasian Watermilfoil Control - Dave M. (D.M. notes provided)
 - 5.4.1. Scheduled for Nov 20 & 21. 1st day at The Lakehouse, 2nd day on SBS member West arm property who will monitor regrowth next year. Dave M. to cover ~\$1300 funds shortfall until CVRD 2026 funding received. Will invite Cowichan Lake & Elk Lake volunteers, Adrian Fletcher to document process with drone.
 - 5.4.2. Alex M. to post reminder on Facebook page to lakefront residents that now is good time for raking (<10C)
- 5.5. SL Water Quality Program - Dave M. (Absent)
- 5.6. Ecological Surveys and Watershed Tour
 - 5.6.1. Monthly Watershed Tour - Cliff E.
 - 5.6.1.1. Bill S. reports built up gravel was dredged at South Shawnigan Lake Road bridge on Oct 16
- 5.7. GIS mapping - Bryn W. (B.W. notes provided)
 - 5.7.1. Barry, John and Bryn are meeting with Alex tomorrow (Nov 5) to review his integration of Herb's GIS files with updated CVRD files and make a few decisions regarding problem areas.

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- 5.8. First Nations Partnership - Marcy F. and Bernie J.
 - 5.8.1. Malahat Nation designating forest adjacent to and North of Ocean Terrace in Mill Bay as Conservation Area
 - 5.8.2. Letter of Support still to be provided
- 5.9. Public Education and Outreach - John R.
 - 5.9.1. Next Focus Article - Discussion
 - 5.9.1.1.1. Article about work with local Schools - John R. and Marcy F. to collaborate
 - 5.9.2. Visiting Ken Elliot's Native Plant Nursery to be planned, useful for shoreline restoration program - Bernie J.
 - 5.9.3. Possible speakers - Bernie J.
 - 5.9.3.1.1. Chris Steeger, Biologist - talk about watersheds - soil, fungus, etc. Perhaps a Sat afternoon
- 5.10. Advocacy Partnerships - Kim B. and Bernie J.
 - 5.10.1. "Troubles in the Headwaters" Forestry Public Workshop in collaboration with the Koksilah Watershed Working Group will be held November 27, 3-5pm Cowichan Hub Gymnasium - Bernie J.
 - 5.10.2. PHEN Partnership ongoing - John R.
- 5.11. Strategic Alliances - Bernie J. and Kim B.
 - 5.11.1. Rotary Eco-Club sponsoring "Trouble in the Headwaters" forum, \$150, thank you!

6. Finances and Fundraising

- 6.1. Current status - Shirley S. (S.A. Notes)
 - Cash on Hand - not reported
 - Organizational Value - \$4382.57
 - Gaming Account - \$ 0.00
 - Projects balance \$10,364.41 (Lush \$5,000, Watersheds Canada \$1538.78, \$335.67 boat repairs, CVRD Milfoil specific funds \$3545.55 (Note: \$55.59 underfunded in Projects account likely due to boat or milfoil expenses on Mastercard not yet transferred. S.A. will balance next month for year end)
 - 6.1.1. Office rental - Do all agree that D&D can put a small sign on SBS window saying "D&D Plays Here Call Chris to Join"? Yes. **Motion: John R., Seconded Bernie J. All Approved.**
 - 6.1.2. Fundraising amounts - ongoing
 - 6.1.3. New member applications - input up to October
- 6.2. Status of transfer of SBS Financials to SBS Sage - Bryn W. (B.W. Notes)
 - 6.2.1. SAGE migration has been completed
 - 6.2.2. Starting balances are correct. SA to input 2025 entries and issue tax receipts in December (S.A. notes)
- 6.3. Discussion of where to go with fundraising
 - 6.3.1. SA willing to set up a 50/50 draw. Director response indicates not of interest at this time.
 - 6.3.2. Alex M. Suggestions: Milfoil removal sponsorship? Burger & Beer Fundraiser? event in December? Alex will focus the December emailer on fundraising.
 - 6.3.3. Gordie R. suggests online auction. hibid.ca. Low charges, can suggest for buyers to e-transfer to keep costs at minimum. Auction runs for 1 week, all online. Eco-Rotary sponsors SBS monthly, look for more sponsors like this as well

7. Next SBS Meeting set for December 2nd, 2025

8. Adjournment

Coming Events:

November 27 - Meeting with Cowichan Land Trust & other environmental Groups at the SBS office at 2pm

November 28 - CVRD Technical Advisory Team Meeting

November 29 - Forestry Forum "Trouble in the Headwaters" at the Hub at Cowichan Station 3-5pm

December 2 - General Meeting @ SBS 7-9pm

December 7 - Village Light Up Activities

December 9 - CVRD Climate Gathering Conference