

**Shawnigan Basin Society - Directors General Meeting  
Tuesday, December 2, 2025 – Final Meeting Minutes  
Online (Zoom) and SBS Office**

**Time: 19:08 – 20:05**

**Board Members:**

Dave Munday, President  
Bernhard Juurlink, Vice President  
Shirley Astleford, Treasurer (Regrets)  
Marcy Fenske, Secretary  
Bill Savage, Director  
Bryn Wyka, Director (Regrets)

Cliff Evans, Director  
Kyle Kilgour, Director (Regrets)  
Barry Gates, Director  
John Robertson, Director

**Guests:** Richard Best

**1. Call to order/Welcome and Introductions - Dave M.**

**2. Approval of Minutes - Marcy F.**

2.1. Approved November 2025 Meeting Minutes **Motion: Barry G., seconded John R. All approved.**

**3. President's Update - Dave M.**

3.1. Attended CVRD Technical Advisory Meeting last week for DWWP. 100% hydro-geology focus, Galen McMEnamin under Jeff Moore is a hydro-geologist. Little time for group updates. Jeff doesn't need anything from us until after the Dec 10 Committee of the Whole meeting. Jeff willing to take our information and submit to budget. Need 5 year plan. John still waiting for Director's volunteer hours data 2024 & 2025. Dave M. to submit letter to Jeff Dec 12.

**4. New Business**

4.1. CVRD Development Permits Affecting Watershed Preservation - Cliff E.

4.1.1. Area A - permit application for 230 Okotoks Road for 64 new campsites in Riparian Area under review. Outstanding Stonebridge with 3 drive-throughs, bank?, 1 box store.

4.1.2. Area B - 2222 Renfrew Rd addition to garden and existing auxiliary shed, waterfront property

**5. Strategic Priorities**

5.1. Five Year Plan (2026 to 2030) Update - Bernie J., John R.

5.1.1. Some discussion in President's update, also still needed: financial details regarding budget requirements and hopeful to receive Malahat Nation letter of support in time. Dave M. to continue work on SAGE and to review financials with Shirley A.

5.2. 30x30 Plan Update - Bernie J.

5.2.1. 38 acres near Koksilah River Park should be preserved, maybe with Malahat Nation & Cowichan Tribes to convince BC Parks to take over as centre for cultural activities.

5.2.2. November 10 CVRD Stebbings Community Forest Hike - Barry G.

5.2.2.1. Northwest corner of property, over 400 acres, 3 streams connecting to South Shawnigan creek, steep slope, fair amount of tree structure, hydrologically significant. Area on hydro line with centre line road flag markings, someone ready to harvest? We need to take over these forests with CVRD. Barry would love to manage these forests and a good starting point for SBS land management. Skid road and easy hike. Good to see area now with good flow, then review in Spring. Butlers pit and stream(s) to monitor, they are likely diverting the stream.

5.2.2.2. As part of CVRD review, Dave M. proposes including Community Forests in our letter. Budget? Need some GIS imaging of this forest to include. It's sufficient land with 3-4 streams across, important to hydrological function to south Shawnigan Lake. John R. suggests adding a statement about SBS acquiring mgt of Community Forests in 30x30 plan and that we can offer the mapping.

5.3. Shawnigan Creek WMP - Dave M.

5.3.1. Coming after we get the 30x30 land use mapping. Have now identified various owners of land to bring into plan. Malahat has Crown land woodlot licenses we are interested in. SBS could look at purchase of tenure. As part of the WMP, have to identify current activities (urban, agriculture.....) John suggested using CVRD zoning of parcels with restricted activities. Zoning originally done in 1910. Need to look at OCP and submit comments.

5.4. Report to the CVRD - Dave M.

5.4.1. Going in by December 12. Dave M. to put numbers to various things we're talking about, likely \$60-70K

5.5. Eurasian Watermilfoil Control - Dave M.

5.5.1. 1st day - divers focused on pumping system efficiency. Burlap bags made smaller 5'x3'. 2nd day - Linklater property cleaned up in about 1 hour. Exercise allowed for improvements to process, is commercially viable.

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Dave M. would like to do a paper. Prospect Lake wants divers to manage their Milfoil problem. SBS could be organizers and get paid. By mid-November, plants are already degrading. Need to move into September, late August next year when plant has greatest density, to avoid those nutrients and biomass entering the lake. In total, 80 kg of Milfoil over 2 days.

- 5.6. SL Water Quality Program - Dave M.
  - 5.6.1. Conducted CVRD lake sampling Wednesday Nov 26, and St. John's Academy Thursday Nov 27 - 5 shallow water locations, shared deep water profiles data and assisting a St. John's student with his project.
- 5.7. Ecological Surveys and Watershed Tour
  - 5.7.1. Monthly Watershed Tour - Cliff E.
    - 5.7.1.1. 115.94 Weir, Lake data 116.42. .48cm difference. 4785 salmon transferred this year.
- 5.8. GIS mapping - Bryn W. (Absent)
- 5.9. First Nations Partnership - Marcy F. and Bernie J.
  - 5.9.1. Shane had a traffic accident so rescheduled to meet him Friday Dec 5
- 5.10. Public Education and Outreach - John R.
  - 5.10.1. John meeting with Environment group of kids at Shawnigan lake school tomorrow, Kelsey high school communication established. Student Alana Jacob contacted admin at SBS from VIU
  - 5.10.2. Next Focus Article - Discussion
    - 5.10.2.1. John submitted article for December. Dave M. to submit next article about Milfoil removal
  - 5.10.3. Visiting Ken Elliot's Native Plant Nursery still in plans - Bernie J.
  - 5.10.4. Possible speakers - Bernie J.
    - 5.10.4.1. Chris Steeger topic Watersheds
- 5.11. Advocacy Partnerships - Kim B. and Bernie J.
  - 5.11.1. Cowichan Community Land Trust Nov 27 Meeting Debrief - Bernie J.
    - 5.11.1.1. Land trust talking with environmental groups to strategize. Bernie meeting with CCLT springboard committee Dec 3
  - 5.11.2. "Troubles in the Headwaters" Forestry Public Workshop in collaboration with the Koksilah Watershed Working Group - Bernie J.
    - 5.11.2.1. Bernie supplied email with funds/expenses breakdown, passed remaining cash \$394 to Dave M.
  - 5.11.3. PHEN Partnership - no update - John R.
- 5.12. Strategic Alliances - Bernie J. and Kim B.
  - 5.12.1. Thank you Shawnigan Lake Rotary EcoClub for \$150 donation to Forestry Public Workshop

## 6. Finances and Fundraising

- 6.1. Current status - Shirley A. (Absent, notes provided)
  - Cash on Hand - \$100 float (Marcy)
  - Organizational Value - \$2689.42
  - Gaming Account - \$ 0.00
  - Projects balance \$5536.17 \*should total \$6978.87 (Lush \$5,000, Watersheds Canada \$1538.78, \$335.67 boat repairs, CVRD Milfoil specific funds \$3545.55 (Projects detail: Lush \$5,000 ,Watersheds Canada \$1888.78 (new deposit from Sandi M \$350), \$90.09 boat repairs, \*CVRD Milfoil specific funds \$ -1,442.70 Dave M to ask to recover costs from CVRD
  - 6.1.1. Office rental - ongoing. D&D cancelled a couple of nights in November due to illness
  - 6.1.2. Shirt sales amounts - available at Mill Bay Water store & Masons
  - 6.1.3. New member applications - none received
- 6.2. Status of transfer of SBS Financials to SBS Sage - Bryn W. (S.A. notes)
  - 6.2.1. Files transferred, Shirley to complete data entry & tax receipts asap
- 6.3. Discussion of where to go with fundraising
  - 6.3.1. [hibid.ca](http://hibid.ca) - online auction, will look into setting this up, will ask Gordie R. to assist
  - 6.3.2. Shirley proposing online raffle sales for draw in April & September. Discussion that perhaps more work than the fundraising returns at this time.

## 7. Next SBS Meeting set for January 6th, 2026

## 8. Adjournment

Coming Events:

**December 7** - Village Light Up Activities

**December 9** - CVRD Climate Gathering Conference