

**Shawnigan Basin Society - Directors General Meeting**  
**Tuesday, January 6, 2026 – Final Meeting Minutes**  
**Online (Zoom) and SBS Office**

**Time: 19:00 – 20:07**

**Board Members:**

Dave Munday, President  
Bernhard Juurlink, Vice President  
Shirley Astleford, Treasurer (Regrets)  
Marcy Fenske, Secretary  
Bill Savage, Director  
Bryn Wyka, Director

Cliff Evans, Director  
Kyle Kilgour, Director (Regrets)  
Barry Gates, Director  
John Robertson, Director

**Guests:** Geoff Wilton, Chad Wilton, Adam Wilton, Phyllis Linklater, Gordie Robinson, Richard Best, Kim Barnard

**1. Call to order/Welcome and Introductions - Dave M.**

1.1. Shawnigan Lake residents Geoff, Chad, Adam and Phyllis concerned with Milfoil, WestArm particularly dense

**2. Approval of Minutes - Marcy F.**

2.1. Approved December 2025 Meeting Minutes **Motion: Bernie J., seconded Cliff E. All approved.**

**3. President's Update - Dave M.**

3.1. Updating letter to send to Jeff Moore - Manager CVRD Environmental Services Dept.

**4. New Business**

4.1. CVRD Development Permits Affecting Watershed Preservation - Cliff E.

4.1.1. Area B - Comfort Homes permit to existing works - 2258 Stevensen Road, home built without permit.

4.1.2. Trevor of Capital City Paving emailed Dave M. regarding Trail View Heights Dev. permit app. to spot zone/ rezone property to industrial for another soil deposit permit. Fill Permit C expired. Important riparian area near Shawnigan Station, leaving 50m buffer along road, 4.5 hct park dedication. We would like a tour to have a better idea of plans, review all of their permit application documents if possible.

4.2. SBS Website - change or leave? - Bryn W.

4.2.1. Needs updating, too much info, outdated. Shirley has updated About tab with financials & minutes, requests to please ensure existing info. is retained

**5. Strategic Priorities**

5.1. Five Year Plan (2026 to 2030) Update - Bernie J., John R.

5.1.1. Only remaining item to finalize - annual financial operating budget - expenses forecasts.

5.2. 30x30 Plan Update - See 5.3 - Bernie J.

5.3. Forest Committee Meeting - Barry G.

5.3.1. Discussing OCP/zoning bylaws. Retaining Natural Assets our focus. Rezoning proposals - no room in recommendations to implement 30 by 30 or 50 by 50 goals, eliminated Community Forests and model zoning of Community Land Stewardship. We want to work with CVRD. Zoning F-1 for entire forested area outside urban containment. CVRD as a whole in hundreds of thousands of hectares as F-1, could allow Mosaic entrance to harvest & flip properties to residential. Suggest entire F-1 zoning to modify to ecological management/eco-forestry, would cover off entire watershed in CVRD. Elkington the model that CVRD should follow in regards to F-1 zoned land, have reversed Elkington zoning allotments. Need to network with Land trust groups. Bernie has spoken with Allison Nicholson about issues, Allison to speak with head of Zoning dept.

5.4. Shawnigan Creek WMP - Dave M.

5.4.1. Using OCP zoning and sub-zoning - we should approach CVRD, they'll want the Watershed Mgt Plan as short term fix for zoning deficiencies.

5.4.2. Kim B. Comments that CVRD has updated DWWP webpage with 14 priority action areas

5.4.3. Dave M. and Bernie J. invited to Malahat Nation Watershed Governance Tuesday Jan 13th. Includes Keith Lawrence, Galen McMenamin, Dillon Consulting.

5.5. Report to the CVRD - Dave M.

5.5.1. Dave supplied draft to SBS Board today and planning to send to CVRD this week.

5.6. Eurasian Watermilfoil Control - Dave M.

5.6.1. We now have commercially viable approach. Venturi pump system, owned by Randy Wright. Proposing that SBS manages the activities, retains 10% \$. Plans to acquire equipment and infrastructure? Yes, we could with CVRD support. Milfoil in Prospect Lake so thick they can't run boats and need help. Possibility of Habitat

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- Conservation Trust Foundation w student grant to get mapping done. Target should be summer work window Aug 1-Sept 15 to get the most nutrients out (before the plants break down/decompose).
- 5.6.2. Question from guest Geoff - what does this solution look like at scale? Do we know manual removal works? Yes. Dave mentions use of ProcellaCOR that we don't want to use. Suggestion of a Subcommittee with guests, separate meeting. The current dive team would need the whole work window to clear the WestArm.
- 5.7. SL Water Quality Program - Dave M.  
5.7.1. SBS has already done water quality work, can use CVRD data to produce the report
- 5.8. Ecological Surveys and Watershed Tour  
5.8.1. Monthly Watershed Tour - Cliff E.  
5.8.1.1. On Dec 12 - lake at 117.5. Jan 4 - Weir 116.12, Lake data 116.771. difference 65.1 cm. Log jams moved down and building up at Shinrock Bridge.
- 5.9. GIS mapping - Bryn W.  
5.9.1. With the ArcGIS pro \$160, you can publish to a website. Can include Milfoil, possibly update imaging monthly. **Motion to purchase: Barry G., seconded Bernie J. All approved.**
- 5.10. First Nations Partnership - Marcy F. and Bernie J.  
5.10.1. Malahat Nation - Monthly meet with Shane Friday Jan 9, Watershed governance meeting Tues Jan 13.
- 5.11. Public Education and Outreach - John R.  
5.11.1. No update. Keeping in touch with teachers.  
5.11.2. Next Focus Article - Recruitment of Volunteers - John R.  
5.11.3. Visiting Ken Elliot's Native Plant Nursery still in plans - Bernie J.  
5.11.4. Possible speakers - no update at this time - Bernie J.
- 5.12. PHEN Partnership - no update - John R.
- 5.13. Strategic Alliances - Bernie J. and Kim B.  
5.13.1. Volunteer Appreciation collaboration with Shawnigan Rotary EcoClub - Saturday February 14 10am-2pm.

**6. Finances and Fundraising**

- 6.1. Current status - Shirley A. (Absent, notes provided)
- Cash on Hand - \$100 float
  - Organizational Value - \$1613.76
  - Gaming Account - \$ 0.00
  - Projects balance \$6980.74 (Lush \$5,000, Watersheds Canada \$1888.78, \$90.09 boat repairs, CVRD Milfoil specific funds \$-1442.70 Dave M. To ask to recover costs from CVRD
  - FWCU Membership Shares \$6.80
- 6.1.1. Office rental - ongoing
- 6.1.2. Sales/fundraising - 50/50 draw - online sales available mid-January, draw dates April & Sept. Costs will be approximately \$250, so as long as we sell \$500 for both draws, will be net gain. Physical tickets can be available. Will send more details when raffle site is live
- 6.1.3. New member applications - no update
- 6.2. Status of transfer of SBS Financials to SBS Sage - Bryn W. (S.A. notes)  
6.2.1. 2024 files are loaded awaiting data entry for 2025 by SA
- 6.3. Grant Programs - Real Estate Foundation of BC - Bernie J.  
6.3.1. Grant Deadline Feb 20th - one to do with freshwater w community and First Nations \$25,000. Real Estate Foundation has substantial grant capacity
- 6.4. Discussion of where to go with fundraising  
6.4.1. HiBid Program - [hibid.ca](http://hibid.ca) - Gordie R.  
6.4.1.1. Auction to be set for Saturday April 18-25th to encompass Earth Day. Suggests gift cards valued at \$50, suggest to keep item value lower - under \$250, \$500 items will be too high to start

**7. Next SBS Meeting set for February 3rd, 2026**

**8. Adjournment**

Coming Events:

- **General Meeting – February 3<sup>rd</sup>, 2026**
- **Volunteer Appreciation with Shawnigan Rotary EcoClub Sat Feb 14, 10am-2pm SBS Office**
- **General Meeting – March 3<sup>rd</sup>, 2026**
- **General Meeting – April 7<sup>th</sup>, 2026**
- **General Meeting – May 5<sup>th</sup>, 2026**